April 5, 2021

5-7 PM

1. Welcome new board members.
2. Approve 3/15/21 minutes.
3. Submit course completion certificates for Board.
4. Official Board approval for school name change from Kalonn Academy to Kalon Prep Academy - approve name changes to articles of incorporation
5. Update on selection of Executive Director. Timeline.
6. Probability of calling a special meeting 4/12 to vote on Executive Director recommendation from interview committee
7. Financial Update
8. Building Update - vote on insurance carrier
9. Enrollment Update
10. Marketing Update
11. Fundraising Update - consider memorials & dedicated space. Qualifying amounts?
12. Hiring Timeline
13. RTO

Action Steps:

1. Pending finalization of job descriptions and potential salary packages - Post staff positions date to be determined - Discuss at 4/12 meeting

-instructional coaches, licensed teachers, administrative assistant

Board member responsible=

1. Ready to Open Checklist:

Annual plan w/ objectives draft ready by date to be determined

 Board Member responsible=

Policy manual draft ready by date to be determined

 Board Member responsible=

Business Administration Policy draft ready by date to be determined

 Board Member responsible=