



KALON PREP

ACADEMY

Volunteer Guidelines & Information

Thank you for volunteering your time at Kalon Prep Academy! We appreciate your time spent with us!

Volunteers must complete a background check application before serving students affiliated with Kalon Prep Academy. Kalon Prep Academy will provide you with a background check application link. The cost is \$15.

Confidentiality is very important. Any concerns, observations, or information about a student, teacher, administrator or volunteer should be shared only with the school director. As a volunteer, you are a mandated reporter. Immediately notify our school director if a student gives you information that causes alarm.

When arriving at school, volunteers are to check into the main desk where the building administrative assistant will provide an identification badge. Volunteers are required to wear the identification at all times.

Name: _____

Address: _____

Phone Number: _____

Email Address: _____

Volunteering to: _____

Background Check Completed (Date): _____

How did you hear about Kalon Prep Academy?

What would you like to do at Kalon Prep Academy?

What volunteer experiences have you had?

